

Our mission at Branch Out is to ensure your party is the talk of the town, hassle free, and creates memories and a masterpiece-CHEERS!

- You may park in the lot behind the store along Van Ronkle, next to Baker Drug, or the lot in front of US Bank and enter through the turquoise door with the Branch Out logo.
- You are welcome to bring decorations, food, beverage- **adult beverages (for individuals 21 years of age and older-you must be able to provide proof of age)**-gifts, etc.
- Please encourage **all guests to arrive 15 minutes early**, so that classes may begin on time. Classes are often scheduled close together, so we ask that you please respect those parties that follow. Events will begin promptly at the designated time and if members of your party are late do not worry we will catch them up.
- If there are painters that choose to not paint the designated painting then no instruction will be offered to these individuals, we encourage you to get creative!
- We will provide aprons, but we recommend wearing something you wouldn't mind getting paint on—just in case!
- **A non-refundable deposit is required** before your requested date & time can be secured and you are guaranteed studio time (this will be discussed by the party coordinator). All guests must pay 7 days in advance-stop by our downtown location, online, or call us at 501-205-1280.
- If you wish to reschedule your party you must do so at least 14 days before the date of the event. As a family owned business we understand circumstances arise and we look forward to painting with you.
- **Children's parties (15 and under) are scheduled to last 1:30 hours** and include gift exchange and time eating. Time spent beyond this will begin to acquire a surcharge of \$15 for each additional 30 minute interval. This is due to the extra costs incurred to staff your event.
- **Adult parties (16 and up) are scheduled to last 2:30 hours for \$35 paintings and 3:00 hours for \$40 paintings** and include time eating and socializing (Please consult the party coordinator prior to your event for additional time- i.e. awards, speeches, etc). Time spent beyond this will begin to acquire a surcharge of \$5 per painter for each additional 30 minute interval. This is due to the extra costs incurred to staff your event.
- What is provided by Branch Out for your party:
 - One instructor who leads all members through the same painting, **Exclusive use of the designated studio 30 minutes before the party start time**, all supplies required to create the artwork, tables to accommodate decorations, food items, and party favors. You will have access to a refrigerator and freezer in the back studio for items that require refrigeration.
- The party host is responsible for:
 - Supervision of the children at all times. Children under the age of 12 are not permitted in the boutique without the supervision of an adult. All invitations, refreshments including birthday cake, plates, utensils, cups, and napkins. Noisemakers are not allowed to be used in Branch Out. **Please call to coordinate early drop off times for your party supplies. If you have a large party (20 or more) you must make arrangements 48 hours before your event for setup requirements.**